

Term 1 - 2024
ENGLISH
FORM THREE PAPER ONE
Time: 2 ½ Hours

MARKING SCHEME

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Q1. Imagine that at the beginning of the year you made a resolution as the school captain to make some changes on allocating the prefects on duty their weekly responsibilities, launch a monthly tree planting day in school, come up reading culture strategy and to improve on the cleanliness of the compound. Write an **Internal Memo** to all prefects clearly explaining how these resolutions will be implemented in the school. (20marks)

FORMAT (4 MARKS)

- ✓ Name of the school and address (½ mk)

- ✓ Internal Memo ½ mark
- ✓ From ½ mark
- ✓ To ½ mark
- ✓ Date ½ mark
- ✓ Subject ½ mark
- ✓ Signature and name 1 mark

CONTENT (8 MARKS)

Award 2 marks each if a candidate explains how the following resolutions will be implemented

- ✓ Allocating the prefects on duty their weekly responsibilities.
- ✓ Launch of monthly tree planting day in school,
- ✓ Reading culture strategy
- ✓ Cleanliness of the compound.

LANGUAGE (8 MARKS)

1-2 D or poor

3-4 C or fair

5-6 B or good

7-8 A or excellent

Q2. Read the passage below and fill in each blank space with the most appropriate word.

“Good morning, ladies and gentlemen and welcome ...a.....**to**..... this session. Today I’m going to talk about the science of success. In order to become ...b.....**successful**....., the one thing ...c.....**we**..... need above all else is self-discipline. How little attention most of us give to that great subject!”

“I want to tell you something; I want to suggest to you in the beginning of ...d.....**this**..... talk that in order to make the ...e.....**greatest**..... use of self-discipline, you’ve got to have a system to go by. You’ve got to keep your ...f.....**mind**..... occupied at all times ...g.....**with**..... all the things and all the circumstances and all the desire of ...h.....**your**..... choice, and strictly off the things that you don’t want”

“Here’s self-discipline in its ...i.....**highest**..... order; keeping your mind fixed on the ...j.....**things**..... you do want in life, and off the things you don’t want.”

(Adopted from, Success Habits, by Napoleon Hill)

3. Study the item below and answer the questions that follow

Deputy Principal: Good afternoon Juma.

Juma : Good afternoon sir.

Deputy Principal: Why do you think you will make a better School Captain than Chebet?

Juma: I’m the current Deputy School Captain sir, I was a captain when I was in primary school so I feel I have a lot of experience in leadership. Remember sir, I’m the one who solved the conflict between Form Three and Four students when the problem of watching football match or movie arose in the dining hall last term.

Deputy Principal: That is commendable Juma, however, we can see in your academics report that you dropped in the end term examination yet Chebet who is also the school deputy captain excelled in all her subjects. That is why I would advise you to be our academic captain instead. It will help you better your grades because you will be in charge of the library as well.

Juma: It is well, thank you sir, let me go for Academic Prefect

i. Identify Four elements that makes this negotiation successful(4marks)

- ✓ Greetings/ ice breaking
- ✓ Use of etiquette/ polite language
- ✓ Fair bargaining by both parties
- ✓ Adequate preparation by both parties-No fumbling
- ✓ Compromise from both parties
- ✓ Ended in win -win

ii. Why would you describe this negotiation as win-win? (2 marks)

- ✓ Both parties won **1mk**- Deputy Principals choice (Chebet) got the position while Juma also got the position as academic captain **1mk**

iii. Describe how you would deliver the last sentence of Juma effectively (2marks)

Verbal	Non Verbal
<ul style="list-style-type: none"> ✓ Falling intonation ✓ Appreciative tone ✓ Stressing (accept any content word stressed) 	<ul style="list-style-type: none"> ✓ Smiling ✓ Bowing ✓ Curtsying ✓ Accept any open gesture for acceptance or appreciation

(1 Mark for Verbal 1 Mk for Non Verbal)

(b) For each of the following words, provide another two words that are pronounced the same (6 marks)

i. **Key.....cay-quay**

ii. **Cite...site-sight**

iii **Sent...scent-cent**

(c) Underline the silent letters in the following words (4 marks)

i. Yacht

ii Sword

iii Chimney

iv Herb

(d) Which intonation will you use when saying the following (3marks)

(i) What is your name?.....**Falling intonation**

(ii) You are great!.....**Falling intonation**

(iii) I have done my assignment.....**Falling intonation**

(e) Imagine that as you lead a group discussion, some members are murmuring, some are dozing while others are completely absent minded. Explain Four things you will do to make them active participants. (4marks)

I would;

- ✓ Explain the topic for the discussion clearly for everyone to understand and appreciate.
- ✓ I would encourage the use of polite/courteous language to promote peace, harmony and interest.
- ✓ Encourage everyone to participate to avoid to promote sense of belonging
- ✓ Allow members to observe turn taking for order.
- ✓ Encourage members to contribute through the chair for order

(e) You have seen your classmate sneaking out of school during games time, how would you go about reporting him/her to the teacher on duty who is in the field watching hockey. (5marks)

- ✓ Call for the attention of the teacher by saying excuse me sir/madam
- ✓ Greet the teacher politely by saying good morning etc
- ✓ Give the name of the student who has sneaked

- ✓ Mention the class, the sneaking point and any other relevant information
- ✓ Thank the teacher for listening to you

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