

# TERM 2 EVALUATION 2024 - Computer Studies Paper 2 (451/2) MARKING SCHEME

NO	MARKING POINTS	MARKS
I (a)	Saving the workbook Saving- as Task I other case @0 5 6 columns typed work each @1=6  Text in rows 14-16 @1  Column titles @I Applying bold to titles @1 Comma separator @I	11
(b) (i)	= sum (C2:C10) applied @1mk other formula which is C2+C3...+C10 @0.5mk _ copying to other cells @1	
(ii)	— sum (B2:F2) applied @1 other formula which is = C2+C3.. .+CIO @0.5mk Copying to other cells @1	4
(c)	i. Inserting two blank rows - insert 2 rows @0.5mk each Typing the title @1mark ii. Merging the cells A1 :GI iii. Applying bold and font size = 15@1 bolding @ 0.5mk, size I @0.5mk	4
(d)	=\$B\$18 x C14 @2mks = (\$B\$18 *C14) @2mks, = (0.3 *C14) / = (B18 *C 14) @1mk; other actual values e.g.=(780 *0.3) Omk  applying in other cells @I (Accept the use of 0.3 x C14)	3
	Thick outline@1 Regular inside @I	2
(f)	i. Copying @1 creating a new worksheet @I renaming old worksheet as original @1mk as Indicated; other case e.g. ORIGINAL @0.5mk, other names Omk renaming new ii. worksheet formatted @1mk as indicated; other case e.g. FORMATED @0.5mk, other names Omk	4

<a href="https://teacher.co.ke/notes/">/teacher.co.ke/notes/</a>	<ol style="list-style-type: none"> <li>1. Landscape orientation @I</li> <li>ii. Scaling by factor 80% @1</li> <li>iii. Values entered: 2 entered to cell B20, 3 to B21, 4 to B22, 5 to B23 @mark</li> <li>iv. = sum IF (C3. •C1 1, mo, \$D3: \$1)\$11) Function used Range @I Criteria @I Sum-range @I Applying in other cells @I Sorting the table @I Using corect sorting criteria @1</li> </ol>	10
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NO	MARKING POINTS	
(h)	<ol style="list-style-type: none"> <li>i. Correct chart type @I mk other @0mk Data series - per quarter or per hotel @1mk *2=2mks X &amp; Y-axis labels @0.5mk*2 X — axis category values @1mk ii. Inserting title @1mk change of case @0.5mk Moving the chart @I Renaming the worksheet @I</li> </ol>	8
(i)	<ol style="list-style-type: none"> <li>(i) Printing original worksheet @I Row and Column headings enabled@I</li> <li>(ii) Printing formatted worksheet @ 1</li> <li>(ii) Printing the chart @ I</li> </ol>	4
	<b>TOTAL</b>	<b>50</b>
	POPO CITY PLAN title @ 0.5 mk Portrait orientation @ 1, Paper size A4 @ 1mk Saving the publication @ 1 as Task 2 @1mk, Other case e.g. task 2 @0.5mk	0.5 3
(b)	Rectangular outer border @ 1 mk an outer border @ 0.5mk , weight @0.5mk	1

<p>River popo</p> <ul style="list-style-type: none"> <li>Free hand lines @ 1mk</li> <li>Correct shape @ 1mk as in curve, thickness, length</li> <li>Label @0.5mk only correctly spelt text –</li> <li>Rotating the label @ 0.5</li> </ul>	3
<p>Popo Banks</p> <ul style="list-style-type: none"> <li>4 rectangles each @ 0.5 = 2</li> <li>Roof polygon @ 1 a polygon/triangle/drawing</li> <li>Text label: correct text@ 0.5 and correct position@ 0.5mk</li> <li>Arrangement of elements @ 1 mk to get correct shape</li> </ul>	5
<p>Popo Hospital</p> <ul style="list-style-type: none"> <li>Circle @ 1mk when thick; not thick outline @0.5mk</li> <li>Shape H @ 1</li> <li>– Text label @ 0.5 mk</li> <li>Line weight @ 0.5 mk thick outline</li> <li>Arrangement of elements @ 1 mk i.e. letter H and circle</li> </ul>	4

