**NAME………………………………………………… ADMISSION NO. ………………**

**CLASS ……………………… DATE……………………………**

**101/1**

**ENGLISH**

**PAPER 1**

**(Functional Writing, Cloze Test**

**An Oral Skills)**

**September 2021**

**TIME: 2 HOURS.**

**JOINT PRE- MOCK EXAM 2021**

***Kenya Certificate of Secondary Education (K.C.S.E)***

## INSTRUCTIONS TO CANDIDATES

* Write your name and admission number in the spaces provided.
* Answer **ALL** the questions in this question paper.
* All your answers must be written in the spaces provided in this question paper.
* This paper consists of 9 printed pages.
* Candidates should check the question paper to ensure that all pages are printed as indicated and no questions are missing.

### For Examiners Use Only

|  |  |  |
| --- | --- | --- |
| **Question** | **Maximum Score** | **Candidates Score** |
| **1** | **20** |  |
| **2** | **10** |  |
| **3** | **30** |  |
| **Total Score 60** |  |

1. **FUNCTIONAL WRITING -20 MARKS.**
2. **You are the chairperson of The Peer Counsellors club in your school. You have realized that many students have challenges in selecting careers for further studies. You decide to invite three speakers to give a talk on different careers.**

**Write a memo to the club patron to request him/her to allow you to invite these speakers.**

1. **Mention each speaker and what they do.**
2. **Why you think it is important to invite him /her**
3. **The day, the date and time each speaker will come. (**12 marks)

**b)** **One of the speakers was extremely good in the topic of the career that he/she handled. Your patron has requested you to thank the speaker. Write a thank you letter. (8 marks)**

1. **Memo**

**Format**

Name of institution ~½ mk

Internal memo ~½ mk

Date ~½ mk

To

From ~½ mark (both) Total format= 4mks

Subject;~ ½ mk

Signature

Name ~½ mk (both)

Borderline ~ ½ mk

* For to and from if one is missing, deny the mark.
* For signature and name if one is missing, deny the mark.
* Signature must come before name to score.

**Content**

Who is the speaker ~ ½ mk

Career/topic he/she will handle ~1 mk

Time and date of talk ~½ mk

2×3= 6mks

Lang ~2mks

1. **Thank You Letter**

**Format**

Writer’s address ~½ mk

Date ~½ mk

Salutations ~½ mk

Closing tag ~ ½ mk

* The letter is semi-formal.
* Salutation must be, “Dear Professor George Magoha...”.
* Closing tag must be, “Yours sincerely” if not deny the mark.

**Content**

Mention the reason and event for appreciation ~½ mk

Give appreciation and express value of the talk ~2mk

Conclusion ~½ mk

Total= 3mks

**CLOZE TEXT**

**Read the passage below and fill in each blank space with the most appropriate word. ( 10 marks)**

New roads will be built to **connect** various parts of Nairobi while **old** ones will be expanded in an ambitious plan to transform it into a modern and attractive city. The plan, which was launched yesterday **also** proposes to demolish old estates in eastlands suburbs to pave way for highrise buildings where city **residents** can work and live. It also proposes to revamp railway **transport** to ease the **movement** of people into and out of the city in a move that will reduce reliance on matatus and private **vehicles**. Under the plan launched yesterday, a special lane will be set **aside** for buses in the bold plan to change public transport, one of the biggest challenges **facing** the city that is also the national capital. It is expected that vast tracts of land owed by the Kenya railway **will** be used to build a railway city while electricity way -leaves will provide additional land for infrastructure development.

**C. ORAL SKILLS. 30 (MARKS)**

1. Read the oral narrative below and answer the questions that follow. (10mks)

WHY TURTLES LIVE IN WATER.

Story, story!

Turtles used to live on the land, they say, until the time a clever turtle was caught by some hunters. They brought him to their village and placed the turtle before the Chief, who said, “How shall we cook him?”

“You’ll have to kill me first, “said the turtle, “and take me out of this shell.”

“We’ll break your shell with sticks,” they said.

“That we’ll never work,” said the turtle, “why don’t you throw me in water and drown me?”

“Excellent idea,” said the Chief. They took the turtle to the river and threw him into the water to drown him.

They were congratulating themselves on their success in drowning the turtle, when two little green eyes poked up in the water and the laughing turtle said,” Don’t get those cooking pots out too fast, foolish people!” As he swam away he said, “I think I’ll spend most of my time from now on, safely in the water.”

It has been that way, ever since!

**Questions**

1. **What is the significance of using the words- Story, story! (2 marks)**

-To draw the attention of the audience.

-The opening formula indicates that the story has begun.

-The opening formula identifies a narrator

-It takes the audience to the world of fantasy

**ii). How would you prepare to perform this narrative to an audience? (2 marks)**

-I would rehearse before a mock audience.

-I would prepare appropriate costumes

-I would practice on voice projection

-I would practice articulation of difficult words

-I would formulate a relevant song/chant/ to enrich my narration /capture the attention of the audience.

**iii). Which two devices of performance would you employ to make your narration interesting? (4 marks)**

Appropriate facial expression- a smile with contentment when saying the sentence ..”I think I’ll spend most of my time…in the water.”

Appropriate gestures- run your hand across your neck to show the act of killing.

Appropriate use of mimicry- imitating an authoritative voice of the chief speaking and a timid voice when the turtle is speaking.

Appropriate tonal variation – falling intonation when saying the last line.

Appropriate and relevant song –

**iv) How would you say the following sentences (2 marks)**

1. **Why don’t you throw me in the water and drown me?**

With a falling intonation

1. **It has been that way ever since!**

With a falling intonation

1. **You are in a supermarket shopping over the holiday and you bump into your desk mate who happens to be your friend too. You start talking about the current affairs. What cues will you employ to ensure that you have a productive conversation? (3 marks.)**
* I would listen attentively to what my friend is saying
* I would allow my friend to have his/ her say in order to avoid monopolizing the conversation
* I would observe turn taking
* I would interrupt politely if need be
1. **A). How will you introduce your talk? (4 marks)**

-By giving a startling statistic related to peer pressure

-I would tell a short story ( anecdote) related to the topic

-I would give a familiar quotation related to the topic

-I would ask the audience a rhetoric question related to the story

**b)Explain three ways in which you will make effective use of your voice during the talk. (3 marks)**

-I would be audible enough so as to be heard by everyone

-I would stress the important points for emphasis

-I would pause before key points to give the audience time to internalize

-I would vary my tone to avoid creating boredom

1. **Underline the odd one out in the following set of words. (4 marks)**
2. Chef chief sachet
3. Gateway gesture gel
4. Whole hole hall
5. Niche Chick chic
6. **Read the following telephone conversation and answer the questions that follow.**

Caller: I want to talk to my father.

Secretary: Good morning, may I know who is on the line please. (*Impatient and irritated*)

Caller: You mean you don’t know me and my father is your boss?

Secretary: Oh, you are Mr. Baraka’s son?

Caller: (*shouting*) put him on the line now.

Secretary: I am sorry it is not possible to speak to him now. He is in a...

Caller: It is urgent!

Secretary: Kindly leave a message and he will call you back.

Caller: Nonsense! (*Bangs the phone)*

**Questions**

1. **Mention three short comings of the caller. (3 marks**)

-The caller did not identify himself.

- Caller is impolite. He shouts at the secretary. ( Put him on the line now)

-He rudely bangs the phone

-He is impatient. He interrupts the secretary. When she says …in a meeting….

1. **Identify any three areas where the secretary observes telephone etiquette. (3 marks)**

-The secretary greets the caller.

-She is polite. She says May I know….

-She asks the caller to leave a message.

-She is patient with the caller when he shouts at her. She says Sorry it is not……