**COMPUTER STUDIES**

**END TERM TWO MARKING SCHEME PAPER TWO**

**QUESTION ONE : SPREADSHEET**

|  |  |  |  |
| --- | --- | --- | --- |
|  | QUESTIONS | MAX | SCORE |
| 1. | SPREADSHEET1. Creating workbook

-saving as XYZ – det | 115 |  |
|  | -Renaming worksheet XYZ -1 | 1 |  |
|  | TOTAL | 18 MKS |  |
|  | 1. Copying contents of XYZ 1 to
 | 2 |  |
|  | 1. XYZ -2
 | 2½ |  |
|  | -Formatting values | 1½ |  |
|  | Formatting cells | 21/2 |  |
|  | TOTAL | 17 MKS |  |
|  | 1. Computations

Gross profit – sales –costAutscore calculating | 822 |  |
|  | TOTAL | 12 MKS |  |
|  | 1. Chart
 | 2 |  |
|  | -Title | 1 |  |
|  | -Pivot table | 2 |  |
|  | -Legend/series correctly | 3 |  |
|  | -chart sheet XYZ - bar | 2 |  |
|  | TOTAL | 10 MKS |  |
|  | 1. Printing 3 printouts
 | 3 |  |
|  | TOTAL | 50 MKS |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **NO** | **AREA**  | **MAX** **MARKS** | **MARKS AWARDED**  |
| **2** | **QUESTION TWO: DATABASES**  |  |  |
| **a)(i)** | **Correct design of 4 tables; Class list, Pledge….@ 1 Mark** | **4** |  |
| **iii)** | **Saving the database exactly as :Mchango\_01 { award 2 or 1}** | **2** |  |
| **b)** | **Entering data into Machango\_01** |  |  |
|  | * **Correct data types & designs in the tables @ 2**
 | **8** |  |
|  | * **Correct data entry**
 | **3** |  |
| **(i)** | **A query called Promised\_Mchango** |  |  |
|  | * **Correct name ;wrong name =0**
 | **1** |  |
|  | * **Correct fields**
 | **2** |  |
|  | * **Correct computation**
 | **2** |  |
| **(ii)** | **A query called ReceivedQ** |  |  |
|  | * **Correct name ; wrong name =0**
 | **1** |  |
|  | * **Correct fields**
 | **2** |  |
|  | * **Correct computation**
 | **3** |  |
|  | **A report called Pledged\_Received** |  |  |
|  | * **Correct name; wrong name =0**
 | **1** |  |
|  | * **Correct fields**
 | **3** |  |
| **(iii)** | **A query called Balance** |  |  |
|  | * **Correct name; wrong name =0**
 | **1** |  |
|  | * **Correct fields**
 | **2** |  |
|  | * **Correct computation**
 | **3** |  |
|  | **A report called Bal\_report** |  |  |
|  | * **Correct name; wrong name =0**
 | **1** |  |
|  | * **Correct fields**
 | **3** |  |
| **(iv)** | **4 reports : Award each correct report @1 mark (1\*4=4)** | **4** |  |
| **(v)** | **4 Forms: Award each correct Forms @ 1 mark (1\*4=4)** | **4** |  |
|  |  |  |  |
|  | **TOTAL**  | **50**  |  |