|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **MAKING SCHEME**  |  |  | **COMPUTER STUDIES PAPER TWO** |  |  |
|  **FORM 4 TERM 1 2023** |  |  |  |
| **QUESTION ONE** | **QUESTION TWO** |
| item | description | MAX | score | item | description | Max | Score |
| a | File Name | 1 |   | a | workbook | 1 |   |
|   | Correct case | 1 |   |   | filename correct case | 1 |   |
| b | 3 tables | 1.5 |   |   | boarders | 2 |   |
|   | Correct case | 1.5 |   |   | column header wrap text | 1 |   |
|   | FieldNamesCorrect case | 5 |   |   | row 1 corec case | 0.5 |   |
|   | Pk for each table @ 1mk | 3 |   |   | row 1 bold | 1 |   |
| c i | size 3 | 1 |   |   | column 1,2,3 corect case | 1.5 |   |
|   | medim date | 1 |   |   | totals correct case | 1 |   |
|   | feepaid ksh | 0.5 |   |   | all columns entry | 7 |   |
|   | 2decimal | 0.5 |   | b | subject total | 2 |   |
|   | feebal ksh | 0.5 |   | c | total mark for H function | 2 |   |
|   | 2decimal | 0.5 |   |   | total mark for K function | 2 |   |
|   | datatype lookup | 1 |   | d | mean for every student | 2 |   |
| d | relationship with RI | 3 |   | e | rank function | 2 |   |
| e | 3 form | 3 |   |   | descending order | 1 |   |
|   | 8 records filled in all 1o fields | 8 |   | f | b17 count >70 | 2 |   |
| f | chui query | 1 |   | g | column grade | 1 |   |
|   | admno field | 0.5 |   |   | grades assignned function | 3 |   |
|   | feebalfield | 0.5 |   | h | chart own sheet | 1 |   |
|   | criteria chui | 1 |   |   | sheet renamed | 1 |   |
| g | current age query | 1 |   |   | correct data | 2 |   |
|   | name field | 0.5 |   |   | chart own sheet | 1 |   |
|   | feepaidfied | 0.5 |   | i | sorting | 2 |   |
|   | age field | 1 |   |   | subtotal function | 2 |   |
|   | calculated | 2 |   |   | mean mark per class | 2 |   |
| h | Last Born query | 1 |   | j | data copied | 1 |   |
|   | admno field | 1 |   |   | filter function | 2 |   |
|   | criteria dob | 1 |   | k. print | sheet 1 | 1 |   |
|   | criteria feepaid | 1 |   |   | mark 2 | 1 |   |
| i | Hefty Balances report | 1 |   |   | sheet 3 | 1 |   |
|   | query criteria | 1 |   |   |   |   |   |
|   | total bal calculated | 2 |   |   |   |   |   |
| j. print | Last Born query | 1 |   |   |   |   |   |
|   | Hefty Balances report | 1 |   |   |   |   |   |
|  | **TOTAL** | **50** |  |  | **TOTAL** | **50** |  |