|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **MAKING SCHEME** | |  |  | **COMPUTER STUDIES PAPER TWO** | |  |  |
| **FORM 4 TERM 1 2023** | | | | |  |  |  |
| **QUESTION ONE** | | | | **QUESTION TWO** | | | |
| item | description | MAX | score | item | description | Max | Score |
| a | File Name | 1 |  | a | workbook | 1 |  |
|  | Correct case | 1 |  |  | filename correct case | 1 |  |
| b | 3 tables | 1.5 |  |  | boarders | 2 |  |
|  | Correct case | 1.5 |  |  | column header wrap text | 1 |  |
|  | FieldNamesCorrect case | 5 |  |  | row 1 corec case | 0.5 |  |
|  | Pk for each table @ 1mk | 3 |  |  | row 1 bold | 1 |  |
| c i | size 3 | 1 |  |  | column 1,2,3 corect case | 1.5 |  |
|  | medim date | 1 |  |  | totals correct case | 1 |  |
|  | feepaid ksh | 0.5 |  |  | all columns entry | 7 |  |
|  | 2decimal | 0.5 |  | b | subject total | 2 |  |
|  | feebal ksh | 0.5 |  | c | total mark for H function | 2 |  |
|  | 2decimal | 0.5 |  |  | total mark for K function | 2 |  |
|  | datatype lookup | 1 |  | d | mean for every student | 2 |  |
| d | relationship with RI | 3 |  | e | rank function | 2 |  |
| e | 3 form | 3 |  |  | descending order | 1 |  |
|  | 8 records filled in all 1o fields | 8 |  | f | b17 count >70 | 2 |  |
| f | chui query | 1 |  | g | column grade | 1 |  |
|  | admno field | 0.5 |  |  | grades assignned function | 3 |  |
|  | feebalfield | 0.5 |  | h | chart own sheet | 1 |  |
|  | criteria chui | 1 |  |  | sheet renamed | 1 |  |
| g | current age query | 1 |  |  | correct data | 2 |  |
|  | name field | 0.5 |  |  | chart own sheet | 1 |  |
|  | feepaidfied | 0.5 |  | i | sorting | 2 |  |
|  | age field | 1 |  |  | subtotal function | 2 |  |
|  | calculated | 2 |  |  | mean mark per class | 2 |  |
| h | Last Born query | 1 |  | j | data copied | 1 |  |
|  | admno field | 1 |  |  | filter function | 2 |  |
|  | criteria dob | 1 |  | k. print | sheet 1 | 1 |  |
|  | criteria feepaid | 1 |  |  | mark 2 | 1 |  |
| i | Hefty Balances report | 1 |  |  | sheet 3 | 1 |  |
|  | query criteria | 1 |  |  |  |  |  |
|  | total bal calculated | 2 |  |  |  |  |  |
| j. print | Last Born query | 1 |  |  |  |  |  |
|  | Hefty Balances report | 1 |  |  |  |  |  |
|  | **TOTAL** | **50** |  |  | **TOTAL** | **50** |  |