**Term 2 - 2022**

**ENGLISH (101/1)**

**PAPER 1**

**FORM FOUR (4)**

**Time: 2 Hours**

**MARKING SCHEME**

**1. FUNCTIONAL WRITING 20MARKS**

1. **CONGRATULATORY LETTER**

CONGRATULATORY LETTER! 1mk

ADDRESS and DATE1mk

Salutation 1mk

Mention the job at the bank

Relevant parting short 1mk

Signing off 1mk

LANGUAGE = 3 marks

TONE: 2 marks

Total = 10 marks

1. **RECIPE**

**FORMAT**

**It must be a RECIPE. If not -2AD**

* Title (Recipe of …  1 marks
* Ingredients  2mks
* Method  3 steps (3 marks)
* How to serve 1 Mark

TOTAL 10MKS

1. **CLOZE TEST 10MARKS**
2. best
3. countries/nations

**iii)** was

**iv)** reforms

**v)** in

**vi)** but

**vii)** too

**viii)** led

**ix)** for

**x)** The

1. **ORAL SKILLS 30MARKS**
2. POEM

i) Rhyming words 3mks due - new heat - street through - you

ii) The dash represents a significant pause - creates suspense

The exclamation - indicates surprise and annoyance by the landlord - raised voice The full stop is a final punctuation mark - ends with a falling intonation 3mks

iii) Would be said in a voice that expresses anger and bitterness of what the landlord is likely to do. The voice would be raised, the eyes wide open 3mks

b) - used effective voice projection

- used captivating introduction and conclusion

- used effective tonal variation

- used effective non-verbal cues

- used appropriate choice of words

- had masterly of content

- involved students at the end

- asking questions - used correct pronunciation

- was neat and composed 6 x 1 = 6mks

c) - physical appearance

- approximate age

- dressing

- as last seen 1 x 3 = 3mks

1. Odd one out
   1. Referee
   2. Books
   3. Passion
2. Weaknesses in the girl’s negotiation skills:
   * She might have been impatient
   * She failed to use polite language
   * She might have been unconvincing; if you want something then the reason behind it must be valid and reasonable.
   * Could have failed to compromise. 
   * She might have failed to appreciate the other party’s views.

**(Any 3X1)=3mks**

1. **Debating Skills**

* I made effective use of gestures
* I used effective tonal variation
* I had a good grasp of facts and statistics
* I made effective use facial expressions
* I was fluent and eloquent during delivery 

**(Any 3 points)=3mks**

1. Interview

**i) Before the interview.**

* Good grooming/put on presentable clothing/dress well.
* Prepare relevant questions.
* Coordinate/notify other panel members which questions to ask.
* Prepare a guideline stating the requirements.
* Arrive at the interview venue early.
* Ensure everything else needed for the interview is ready in good time.

**(Any 2 X 1)=2mks**

**ii) During the interview.**

* Ask the interviewee for their documents/credentials. 
* Ask relevant questions. 
* Be audible when asking questions.
* Maintain meaningful eye contact with the interviewee.
* Listen keenly/carefully to the interviewee's responses.
* Observe the interviewee's body language.

**( Any 2 points X 1)**