MARANDA MOCK 2022

MARKING SCHEME: 451/2 COMPUTER STUDIES Paper 2 (PRACTICAL)

NAME ........................................................................................................

|  |  |
| --- | --- |
| **QUESTION 2** | **QUESTION 1** |
| Item | Description | Max Score | Score | Item | Description | Max Score | Score |
| a | File Name | 0.5 |   | (a) ( i) | Workbook Name | 2 |   |
|   | Correct Case | 0.5 |   |  | Worksheet Name  | 1.5 |   |
| b | 3 tables correct name case | 1.5 |   |  | Case  | 1.5 |   |
|   | Name case | 1.5 |   |  | Title  | 1.5 |   |
| c | Field properties @1/2 | 6 |   |  | Sub title  | 1.5 |   |
| i | 2links | 2 |   |  | Merged cell | 1.5 |   |
| ii | ERI @1/2 | 1 |   |  | Table Heading @1/2 | 3 |   |
| iii | 3 Forms  | 1.5 |   |  | Bolding @1/2 | 3 |   |
|   | Correct Case | 1.5 |   |  | Records@1/2 | 3.5 |   |
| iv | Each record @1/2 | 8 |   |  | All Border | 1 |   |
| d i | B Query | 1 |   |  (ii) | Cell Validation  | 3 |   |
|   | age | 1 |   | (b) (i) | Total Sales  | 2 |   |
|   | Criteria B | 1 |   |  | Totals for Provider  | 2 |   |
|   | COOP | 1 |   | (c) | Bonus column  | 1 |   |
|   | Fields @ 1/2 | 1 |   |  | Correct @1 | 4 |   |
| ii | AmountQuery | 1 |   | (e) | Award column  | 1 |   |
|   | Total | 1 |   |  | Correct Function Name | 1 |   |
|   | 4 fields @1/2 | 2 |   |  | Conditions @1  | 3 |   |
| iii | AmountReport | 1 |   | (f) | Title – Double underline | 1 |   |
|   | Grouping | 1 |   |  |  Font –Algeria  | 1 |   |
|   | Average | 1 |   |  | Font-size | 1 |   |
|   | Fields  | 1 |   | (g) | Rotate Heading  | 1 |   |
| e | s chart | 1 |   | (h) | Chart  | 1 |   |
|   | correct | 1 |   |  | Correct chart type | 1 |   |
| f | S- Report | 1 |   |  | Chart title  | 1 |   |
|   | Title | 1.5 |   |  | X-axis | 1 |   |
|   | Bold | 1.5 |   |  | Y-axis | 1 |   |
|   | Field @1/2  | 3 |   |  | Legend  | 1 |   |
|  g | Printing –Student Table | 1 |   |  | Own sheet  | 1 |   |
|   | Printing –B-Query | 1 |   | (j) | Print Sales | 1 |   |
|   | Printing Chart | 1 |   |  | Print Chart | 1 |   |
| g | Printing S-Report  | 1 |   |  |  |  |   |
|   |   |  |   |  |  |  |   |
|   |   | **50** |   |   |   | **50** |   |