**FORM 4 END OF TERM 2 EXAMS 2022**

**COMPUTER STUDIES**

Paper 2

August/September 2022

**CONFIDENTIAL INSTRUCTIONS**

The information contained in this document is to enable the headteacher of the school and the teacher in charge of Computer Studies (451/2) to make adequate preparation for this year’s examination.

Each school offering Computer Studies should ensure that:

1. Each candidate is provided with a computer which has:

- a new blank CD-RW (i.e. compact disk re-writable)

- a DVD writing drive

- The following software installed:

a) DTP - MS publisher or PageMaker

b) Word processor - MS Word

c) Spreadsheet - MS Excel

d) Database - MS Access

2. Enough computers and fast printers. Two shifts of candidates are recommended.

3. Provide IBM compatible computers

4. Computer teacher should disable the network and computer related examination in the beginning of each session.